

# POYNTON SPORTS CLUB

## TENNIS SECTION: BYE-LAWS



**1. The Committee.** The section shall be run (subject to the jurisdiction of the Club Executive Committee) by a committee which shall consist of the Chairman, Vice -Chairman, Secretary, Treasurer, Membership Secretary, Club Coach, Junior Section Representative (inc Junior Membership), Match & Ball Representative, Ground Committee Representative, Social Representative, Clubmark & Public Relations Representative, and up to 3 other people. There will be a maximum of 14 people on the committee. A committee member may have more than one role. The committee will run the club according to the principles of the LTA Clubmark. The committee shall be elected annually on the occasion of the Section Annual General Meeting.

**2. Quorum.** A quorum will consist of 5 committee members. Should a quorum not be formed, the meeting should proceed without controversial issue and be ratified at the next Committee meeting.

**3. Annual General Meeting.** The Section AGM shall be held no later than 30th November of each year. Copies of the agenda shall be forwarded by e-Mail or post to each senior member, giving 14 days notice. Only senior members shall be allowed to vote at the AGM. A notice providing for the nomination of officials and members of the committee shall be displayed on the main notice board in the club hut approx 28 days before the AGM.

**4. Special General Meeting.** A Special General Meeting of the section may be called by the committee or any senior member on presenting a proposal duly seconded and endorsed by not less than 20 senior members. The secretary must notify all senior members by e-Mail or post of the meeting and proposal, giving a maximum of 21 days notice.

**5. Senior Members.** There are two divisions of senior members. Intermediate members are aged 18 to 21 on the 31<sup>st</sup> December (of the previous year) and in full-time education. An adult member is anyone else aged 22 or over on the 31<sup>st</sup> December or aged 18 or over and not in full-time education. Membership is by annual application accompanied by payment of the appropriate subscription.

**6. Young Members.** There are two divisions of young members. Mini members are aged under 9 at the 31<sup>st</sup> December (of the previous year). Junior members are aged 9 to 17 at 31<sup>st</sup> December. Mini members using the courts must always be accompanied by a senior member (usually the coach or a parent). Young members are to provide their own balls, except for sessions under the direction of the coach and do not have access to the club hut. Membership is by annual application accompanied by payment of the appropriate subscription.

**7. Membership Cards.** Young members must carry a current membership card at all times when on club premises. The card must bear their photograph (passport type). The wearing of supplied shoe tags is compulsory.

**8. New Members.** A new member will be allowed 4 playing sessions before the annual subscription becomes due.

**9. Subscriptions.** Subscriptions are payable to the section membership secretary and are due on or before May 31st each year. The amount of subscription due and methods of payment shall be determined each year by the Tennis Section Committee acting on the recommendation of the section. Senior members joining the Club after 30<sup>th</sup> Sept shall be entitled to a rebate of 50% of the full subscription.

**10. Visitors.** Visitors are permitted to play on the invitation of a senior or junior member, but no single visitor is permitted to play on more than 4 occasions. Visitors' fees will be reviewed from time to time by the Committee. Members will be notified of any changes. Details will also be provided in the visitors notebook located in the club hut.

**11. Team Selection and Match Play.** The Match and Ball Secretary shall be responsible for the appointment of Team Captains. It will be the Captains' responsibility to select their teams based on ability, willingness to play and availability. Matches for senior members will be arranged by the Match and Ball Secretary. Matches for junior members will be arranged by the Junior Section Representative. Each shall arrange for the respective fixture lists to be displayed on the notice board in the club hut as soon as possible. When matches are in progress, club play may be permitted (subject to the concurrence of the match teams) on other available courts.

# POYNTON SPORTS CLUB

## TENNIS SECTION: BYE-LAWS



### **12. Times of Play.**

**General:-** Summer social club play shall take place on Wednesday from 6.30pm, and all year social play on Saturday from 1.00pm. Tennis Camps are often organised during school holiday periods throughout the year. During these periods the use of the courts is restricted. The committee reserve the right when necessary to close or reserve one or more of the courts and they may close the courts if they are considered unfit for play.

**All Weather Courts:-** On each Saturday from 10:00-12:00 throughout the year all courts are reserved for open junior sessions. Certain other times are also reserved for junior coaching sessions run by the Club Coach. These are usually on Monday, and Tuesday evenings between 4:00-6:00pm and on Friday evenings between 4:00-7:00pm. Members should check on the notice board for any changes to this. At any other time when the courts are not in use for matches or match practice, social play is permitted. The all weather courts are available for use by full junior and senior members as above for the 6 summer months of the year (April to September).

Junior members can use the all-weather courts during the summer months on week-days between 9am and 6pm and have priority on a Friday evening up to 10pm. On all other evenings and at weekends, junior members may play only if courts are not required by adult members. During the remaining 6 winter months (October to March) the courts will be available for use as and when they are booked and paid for by the committee. In the Winter 6 months the all-weather courts have to be paid for and are generally booked Saturday from 2.00pm - 4.00pm, and Sunday 10am - 12noon. The 6 month dates shall be set by the Club Executive.

**Hard Court:-** Coaching sessions are usually held on Mondays, Tuesdays and Wednesdays between 6:00-8:00pm. Members should check on the notice board for any changes to this. Block bookings for regular coaching sessions will have priority. Outside of these times the court is available for social play. A booking system will operate for play on the hard court during each afternoon and evening in the winter months. Juniors will have priority for the hard court on Friday evenings.

### **13. Court Etiquette.**

**Do:-**

- Wipe your feet on entering the courts
- Wind down the nets when you have finished playing
- During the 6 month Winter period fold and store the nets correctly in the club hut
- Drag shale courts according to the guide when you have finished playing
- Store measuring sticks and chairs etc in the club hut after playing

**Do Not:-**

- Enter the courts when the ball is in play
- Walk across a court when a point is being played
- Shout across a court when a point is being played
- Leave litter on the courts
- Ride bicycles on the courts or park bicycles at the side of a court

**14. Dress.** All players are required to dress in clothing suitable for tennis. When playing for the club in representative matches, players are expected to wear recognised tennis attire. During inclement weather track-suits and waterproof layers are acceptable. Footwear must be suitable for the court surface both to protect the player from injury and to prevent unnecessary wear and tear of the surface (for example studded shoes are specifically not allowed).

**15. Keys.** Keys to the all-weather courts and the club hut are available to senior members. There is a nominal charge for keys required for the main gate. The Chairman, Team Captains and Coach shall also hold a key for the main floodlights for the all weather courts. Spare keys are also kept in the main clubhouse.

**16. Balls.** Balls are provided for the use of senior members. Balls must be brought back to the club hut after each session. It is the responsibility of the Team Captains to ensure that balls used in Home Team matches are left in the club hut after the match for integration into the general play stock.

### **Application of Rules.**

The above bye-laws are applicable (as far as is relevant) to all categories of section member.